

Job Description

Youth & Family Ministry Director/Minister

Principle Function

The Youth and Family Director/Minister assist the Sr. Minister by leading _____ in planning, conducting, and evaluating our Youth and Family Spiritual Ministry, which includes Nursery through Youth of Unity and their families.

Qualification for the Position

The Youth and Family Director/Minister will have a passion for working with youth, and families and young adults (YOU) and will demonstrate experience and qualifications in this area. They will fully embrace the Unity Teachings and have an ever unfolding and growing vision of Youth Education and it's possibilities in the 21st century. The Youth and Family Director/Minister will come from the position of the infinite potential that each child possess and will endeavor to create volunteer positions that bring forth that spiritual potential to its fullest. It is desirable that the Youth and Family Director/Minister have a minimum of college-level training in education or child and family development and have completed or be enrolled in the Certified Spiritual Educator's program.

Responsibilities

1. Plan, conduct and evaluate a comprehensive program of spiritual ministry and education for the youth and families of _____.
2. Work in conjunction with the vision of _____.
3. Attend weekly staff meetings.
4. Meet with the Minister of Music to see that musical needs are met for your department.
5. Complete the Youth and Family Ministry budget by October 1.
6. Hold regular office hours to be available for families, teachers and other church staff.
7. Maintain a system of records for Youth Ministry Department.
8. Contribute articles to the ministry newsletter as requested.
9. Provide information to keep the Webb site up-to-date.
10. Be willing to be an active member of a team, willing to lead and willing to follow.
11. Work with appropriate staff members to resolve philosophical, procedural, space and scheduling issues for nursery through Youth of Unity. Building usages is a conversation between Business Administrator and/or Office Manager.
12. Work with facilities and cleaning team to keep class rooms clean and organized.
13. Plan and supervise the implementations of Family Programs and all youth programs including nursery through Youth of Unity.